

Volgenau School of Engineering

Office of Graduate Student Service, MS 5C8
George Mason University
4400 University Drive
Fairfax, VA 22030-4444



Change of Advisor Form

All incoming students have been assigned an academic advisor. A student may change advisors if he or she wishes to work with a different faculty member other than the one initially assigned at the time of admission to his or her respective program. In this case, students should follow the instructions below, complete this form, and file it with their department.

Instructions for changing advisors:

1. Contact the original advisor to inform him or her of the change.
2. Contact new advisor and obtain his or her consent to serve as advisor by having him/her sign below.
3. Provide new advisor with a copy of this form with a current plan of study.

Student Name: _____

Academic Program: _____

Previous Advisor: _____
(Signature)

(Print name and date)

New Advisor: _____
(Signature)

(Print name and date)

Student: _____
(Signature and date)

Return the original to the appropriate department to be filed. Change of advisor is not considered official without this signed document.