**School of IT&Engineering Tuition Waiver Decision Tree**

**START**

Is the student a GTA?
- A GTA is employed by an IT&E department to support IT&E instruction through teaching or grading!
  - NO: If not a GTA, then are they a GRA? There are two kinds of GRA appointments.
    - Most GRAs are hired to work on a sponsored research contract.
    - Some GRA appointments are funded by IT&E. These are awarded to by the Dean to new faculty or by the Associate Dean to support faculty research.
  - YES: Was the GRA appointment awarded by IT&E?
    - NO: Is the student being hired to work on a faculty research project?
      - All research grants must pay tuition for graduate student employees.
    - YES: Does the research sponsor PROHIBIT paying tuition
      - YES: Do you still think the School is supposed to give a tuition waiver to this student?
        - NO: Tuition is paid via the tuition authorization form. This form goes to OSP first, then to student accounts. Student tuition is charged directly to the research account. **There is NO tuition waiver from the Dean.**
        - YES: Student Receives a TUITION WAIVER. Submit Tuition Waiver Request form to IT&E. You must document why the student qualifies for a tuition waiver.

  - YES: Was tuition cost-sharing approved by a Dean during proposal routing?
    - NO: All research grants must include AND PAY tuition for graduate student employees.
    - YES: Does the research sponsor PROHIBIT paying tuition
      - YES: Do you still think the School is supposed to give a tuition waiver to this student?
        - NO: Tuition is paid via the tuition authorization form. This form goes to OSP first, then to student accounts. Student tuition is charged directly to the research account. **There is NO tuition waiver from the Dean.**
        - YES: Student Receives a TUITION WAIVER. Submit Tuition Waiver Request form to IT&E. You must document why the student qualifies for a tuition waiver.